

Retention and Classification Report

Agency: Juab County (Utah). County Sheriff (560)

425 West Sheeplane Drive
PO Box 133
Nephi, UT 84648
435-623-1480

Records Officer: Tanielle Calloway

81279 Inmate files

AGENCY: Juab County (Utah). County Sheriff

SERIES: 81279

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TITLE: Inmate files

DATES: 1981-

ARRANGEMENT: Numerical by inmate number

ANNUAL ACCUMULATION: 1.00 cubic foot.

DESCRIPTION:

These are files containing a record of prisoners confined in the Juab County Jail. The contain name, any aliases, inmate number, offense, address, physical description, occupation, name and address, date committed, term of sentence, an account of incarceration, report of any incidences, and date of discharge.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 16, Item 32.

AUTHORIZED: //

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

PRIMARY CLASSIFICATION:

Private